



**CCAR**  
CONTRA COSTA  
ASSOCIATION OF REALTORS®

## LISTING CHANGE FORM

MLS # \_\_\_\_\_ or property address: \_\_\_\_\_

### PENDING - ALL FIELDS ARE REQUIRED

Choose one:  AC - Contigent  PEND - Pending  PBR - Court Confirmation  PSB - Show for Backups  
 PSLA - Subject Lender Approval  PNDBR - Show for Backups REO  PNDBS - Show for Backups Short Sale  
 PNDR - Pending REO

Selling Agent Name: \_\_\_\_\_ BRE #: \_\_\_\_\_ Selling Office: \_\_\_\_\_

Selling Broker BRE #: \_\_\_\_\_ Estimated Close of Escrow Date: \_\_\_\_\_ Date Pending/Contract Date: \_\_\_\_\_

### SOLD/CLOSED - ALL FIELDS ARE REQUIRED

Choose one:  SLD - Sold  SLDR - Sold REO  SLDS - Sold Short Sale  RNTLS - Rent Leased

Selling Agent Name: \_\_\_\_\_ BRE #: \_\_\_\_\_ Selling Office: \_\_\_\_\_

Selling Broker BRE #: \_\_\_\_\_ Close of Escrow Date: \_\_\_\_\_ Date Pending/Contract Date: \_\_\_\_\_

Sale Concession/Credit: \_\_\_\_\_ Close of Escrow Sale Price: \_\_\_\_\_

How Sold: (Type of Financing - Choose one)

- |                 |          |         |           |          |            |          |         |
|-----------------|----------|---------|-----------|----------|------------|----------|---------|
| 1. CONVENTIONAL | 2. FHA   | 3. VA   | 4. ASSUME | 5. CASH  | 6. CAL VET | 7. OWC1  | 8. OWC2 |
| 9. OTHER        | 10. SUBJ | 11. CTL | 12. CHAFA | 13. LOPT | 14. WITH   | 15. WRAP |         |

Sale Co-Op: (Choose one)

- Co-Op  Same Co (LA & SA same company, different office)  Same Off (LA & SA same office)  None  
 Other  Same Fran (LA & SA same franchise, different office)  Same Agt (Same agent Listing and Selling)

### OFF MARKET/BACK ON MARKET - ALL FIELDS ARE REQUIRED

Choose one:  WC - Canceled  WT - Temporarily Withdrawn  BOMK - Back on Market  PCH - Price Change

New Expiration Date: \_\_\_\_\_ New Price: \_\_\_\_\_

### PLEASE USE THE SPACE BELOW FOR UPDATES TO REMARKS OR FOR FURTHER EXPLANATION

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### SIGNATURES

Listing Agent Name: \_\_\_\_\_ Secretary/Assistant Name: \_\_\_\_\_

Listing Agent MLS ID #: \_\_\_\_\_ Listing Agent BRE #: \_\_\_\_\_ Listing Broker BRE #: \_\_\_\_\_

Phone: \_\_\_\_\_ (Cell) \_\_\_\_\_ (Office)

Listing Agent Signature (Or Secretary/Assistant, if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

**Email completed form to [support@cartoday.com](mailto:support@cartoday.com) or Fax to 925.944.7128.  
 CCAR Staff will complete your request within 24 hours of receipt.**