



**CCAR**  
CONTRA COSTA  
ASSOCIATION OF REALTORS®

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## LISTING TRANSFER FORM

To transfer your listing(s) to the new office, your previous responsible Broker **MUST** release them with this signed form stating the address and MLS number for the listing(s). Your new Broker **MUST** also sign this form accepting responsibility for the listing(s).

You may submit this form by email at *support@ccartoday.com*, fax at 925.938.1294, or in person at 1870 Olympic Boulevard, Suite 200, Walnut Creek, CA 94565.

I, \_\_\_\_\_ the designated Broker of listing office \_\_\_\_\_,  
release the following listings for agent \_\_\_\_\_.

**MLS Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
(street) (city) (state) (zip code)

**MLS Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
(street) (city) (state) (zip code)

**MLS Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
(street) (city) (state) (zip code)

I, \_\_\_\_\_ the designated Broker of listing office \_\_\_\_\_,  
accept the aforementioned listings for agent \_\_\_\_\_.

Releasing Broker Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Accepting Broker Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_